

PerfectMind Login Instructions

February 2024

How to login for the first time?

Now that we have a method to pay fees online, we are sure you have some questions about how to login for the first time. Please see our step-by-step instructions on how login using PerfectMind.

You will receive login details in an email. The email will look like this:

Your Login Information for Vermilion Hill Owners Association.



Vermilion Hill Owners Association <communication@xplorrecreation.>
To [REDACTED]



 This sender communication@xplorrecreation.com is from outside your organization.

Dear Jane Smith,

Welcome to Vermilion Hill Owners Association.

Your Login Information is:

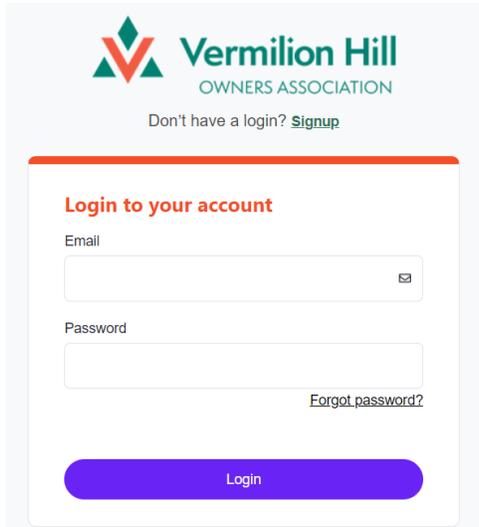
User Name [REDACTED]
Password: [REDACTED]

Visit us now at: <https://vermilionhilloa.perfectmind.com/>

You can change your profile information on the following page: <https://vermilionhilloa.perfectmind.com/MyProfile/Contact>

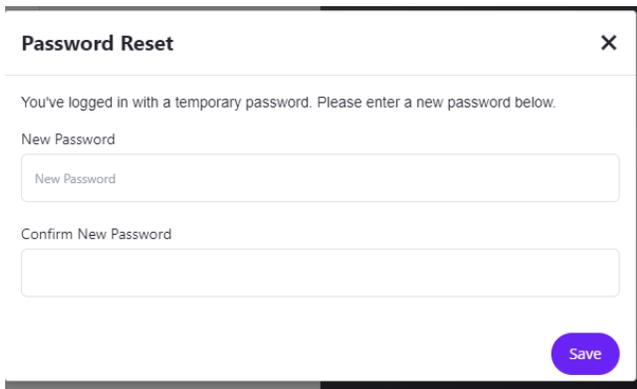
Regards,
Vermilion Hill Owners Association

Click on the links in the email and you will be able to sign into your account using the login details in the email. Our login page looks like this:



The screenshot shows the login page for the Vermilion Hill Owners Association. At the top left is the logo, which consists of three stylized triangles in green, red, and blue. To the right of the logo, the text reads "Vermilion Hill" in a large, bold, teal font, with "OWNERS ASSOCIATION" in a smaller, teal font below it. Underneath the logo and text, there is a link that says "Don't have a login? [Signup](#)". Below this is a white box with a red border containing the login form. The form has the heading "Login to your account" in red. It includes an "Email" field with a small envelope icon on the right, a "Password" field, and a link for "Forgot password?". At the bottom of the form is a purple "Login" button.

Use the email address and password provided in the email you received, and log in. You will immediately be prompted to create a new password:



The screenshot shows a "Password Reset" form. At the top left of the form is the title "Password Reset" and a close button (an 'X' icon). Below the title is a message: "You've logged in with a temporary password. Please enter a new password below." There are two input fields: "New Password" and "Confirm New Password". Both fields have a placeholder text "New Password". At the bottom right of the form is a purple "Save" button.

Once you've created a new password, you will need to log in again, but this time with your new password.

You've now successfully logged in to your VHOA membership portal, and should be able to view your account details, including fees owed. Your account will look like this:

Family Member Detail

[Edit](#) [Manage Login](#) [Add Family Member](#) [Invoices](#)

Jane Smith Shared Credit
\$0.00

[Smith Family](#)

▼ **General Information**

First Name: Jane
Last Name: Smith
Age: 42
Birthday: 01/01/1982
Third Party User Identifier:

I acknowledge I am over 18 years of age: --None--

▼ **Contact Information**

Primary Phone Type: Mobile
Secondary Phone Type: Work
Primary Phone: 555-444-7894
Secondary Phone:
Mailing: 123 Perfect Street North.
PerfectMind, California
United States, 79851
Email: [REDACTED]

What do I do if my information isn't correct?

You can change your email address and mailing address on file directly in this portal. If you notice that your name is misspelled, please email admin@vermilionhilloa.com and provide us with your Vermilion Hill address and correct spelling of your name and we will ensure our records are corrected.

Thank you,

Your Vermilion Hill Owners Association